

***SAR Executive Board Meeting # 22-07***

***ENDORSED MINUTES***

**Date & Time:** 28.10.22 10:00-13:00 (CEST)

**Location:** On Zoom

**Present:** Florian Schneider, Geir Strøm, Jaana Erkkila-Hill, Ang Bartram, Blanka Chládková, Esa Kirkkopelto, Michaela Glanz, Jessica Kaiser, and Johan A Haarberg

**Next meetings:**

- 23.11.22 09:00-12 (Finnish Time)  
Helsinki – Venue to be confirmed
- 28.11.22 13:00-18:00 (CET) – On Zoom
- 09.01.23 10:00-18:00 /10.01.23 10:00-16:00 (CET)  
Venue to be confirmed
- 17.02 10:00-15:00 (CET) – On Zoom
- 17.03 12:00-18:00 (CET) – On Zoom

## 1. Welcome and Approval of Agenda

The agenda was endorsed.

The Ex. B confirmed the use of Teams for the meeting documents and Zoom for all online meetings.

## 2. JAR

- Prolongation of Editor in Chief 2023-2026

The Executive Board decided to prolong Michael Schwab as the JAR Editor in Chief for a period of three years from 01.03.23, within the same financial framework conditions as already established.

At the same time, the Ex. B asked the EO to draft a more detailed agreement for this period, to be discussed in the next meeting.

- Preparations for Meeting with JAR Editorial Board – Discussion

The Ex. B agreed to arrange a meeting between the JAR Editorial Board and the Ex. B as soon as possible. Both boards should present a list of agenda items as basis for this meeting, and for the SAR side the presented issues should address overall frames, including working towards a document that defines the borderlines of responsibilities.

One should aim for arranging such meetings on a regular basis once a year.

The Ex. B asked the EO to create a doodle for this after consultation with the Editor in Chief.

## 3. Revised Webpages and RC Interface

- Timeline Webpages / RC Developments

The presented plans and timeline for revision of the current SAR Website, including some instant adjustments were endorsed.

- Status – Overview Current Membership Benefits
- Procedure for Defining Membership Benefits for
  - Individual Members
  - Institutional Members
  - Portal Partners

The current membership benefits in the three membership groups were taken into account and the proposed procedure and timeline for mapping how these benefits may be developed was endorsed. In this process, also potential new membership groups should be considered.

## 4. SAR Conferences

- SAR Conference 2022
  - Documentation Status

The status for documentation of the 2022 Weimar Conference will be investigated.

- SAR Conference 2023

The status report on plans and developments were presented by committee members.

Options for the 2024 Conference need to be discussed in the next meeting.

## 5. RC

- Status Report
- Portal Partner Thematic Online Seminars: Adjusted Plans
- RC Users Webinars: Plans

Updated plans for the online seminars and webinars were distributed for information.

- Closed Key Word Vocabulary

An update on these developments were presented.

**6. Notice from the Executive Board Consultant**

To the regret of the Ex. B, the Executive Board Consultant informed that she has decided to terminate her agreement with SAR, to cease by the end of January 2023.

**7. Division of Tasks within the Ex. B**

This issue was moved to the next ordinary meeting.

It was agreed that the Ex. B will meet for a shorter session on Wednesday 23.11.22 from 09:00 to 12:00 (Finnish Time) in Helsinki – Venue to be confirmed.

**8. Confirmation Next Meetings**

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**9. Any other Business**

There were no issues under this agenda point.

28.10.22 – Johan.

Endorsed 25.01.23.

Florian Schneider (sign.)  
President

Jaana Erkkila-Hill (sign.)  
Second Vice President