

SAR Executive Board Meeting # 22-03

ENORSED MINUTES

Date & Time: 30.05.22 10:00-18:00 /
31.05.22 09:00-16:00 (CEST)

Location: Vienna – Academy of Fine Arts

Present: Deniz Peeters, Geir Strøm, Jaana Erkkila-Hill, Ang Bartram (by Zoom), Gabriele Schmid, Michaela Glanz, Jessica Kaiser (not present during agenda point 16 and 17) and Johan A Haarberg (on agenda point 16 only present during the presented conclusion).

Next meeting:

Time: 04.07.22 15:00-16:00 (CEST) – Time to be confirmed

Location: Weimar – Venue to be confirmed

1. Welcome and Approval of Agenda

The agenda was endorsed.

2. Endorsement of Minutes March Meeting

- Meeting # 22-02

The minutes from this meeting was endorsed.

- Feedback on Notes Format

The Ex. B was satisfied with the format used.

The issue of revitalisation of an action plan should be discussed in the new board.

3. Information

There was a joint exchange of information and updates on issues regarding artistic research and organisational matters from all present.

4. Finances

- Financial Report Overview 2021

The Treasurer and EO presented the financial overview for 2021. This shows a surplus of approximately € 14.000, while the GA agreed working budget for the year was endorsed with a balanced outcome. The financial overview was endorsed.

- Preliminary Financial Report 30.04.2022

The preliminary financial report shows no indication of major changes in the anticipated annual income and expense levels at this stage. The report was taken into account.

5. Institutional Members

- Status Report
- Recruiting Activities Ex. O

There are no new institutional members at this stage.

The EO presented recruiting and representation activities for this spring.

6. Partnerships + Networks

- European Networks for Joint Position Papers on Artistic Research
Proposed Amendments Frascati Manual

The proposed amendments have now been endorsed by all members of the consortium and will be communicated to the NESTI/OECD secretariat.

7. RC + Portal Partners

- Status Report
- Development Overview

An overview of features and modules developed over the last two and half years was presented. This will also be included in the annual report to the GA.

- Closed Key Word Vocabulary

The RC Monitoring Group is collaborating with several librarians from some of our portal partners to investigate how a closed key work vocabulary can be integrated in the RC with the use of an existing open-source thesaurus.

- Portal Partner Thematic Online Seminars: Status
- Portal Partner Meeting Vienna

The seminars this spring has been conducted as planned, with certain issues transferred to the portal partner meeting planned for Vienna in June. The agenda for this meeting was distributed.

- RC Users Webinars

The Webinar format developed over the last one and half year works well.

8. SAR Special Interest Groups

- Status Presenting in Weimar
- Draft for New Call

The timetable for SIGs' presentation in Weimar is clarified with our local host. A new call will be distributed with the next Newsletter.

9. SAR Conferences

- SAR Conference 2021
 - Documentation Update

The RC documentation of the Vienna Conference are ready to be presented during the Weimar conference, see <https://www.researchcatalogue.net/view/1572726/1572727>

- SAR Conference 2022
 - Status Report
 - Programme Schedule
 - See <https://sar2022.uni-weimar.de/>
 - Opening and Closing Sessions – Moderation
 - Participation Fee Ex. B Members
 - Registration Procedure for Individual Members

Practicalities regarding the conference schedule, including opening and closing sessions were discussed. The winner of the 2021 Prize for best RC exposition will be presented during the closing ceremony.

In accordance with the conference agreement, the members of the Conference Committee register for free, while remaining Ex. B members cover own registration fee. Registration of SAR individual members without membership payment for this year will be followed up on spot.

- SAR Conference 2023
 - Status Report
 - Draft Call

The draft call for the 2023 Conference was presented and discussed.

A training session for submitting to the conference will be arranged after the summer.

- Invitation Previous SAR Presidents - Status

The invitations have been positively received from all, but only Henk Borgdorff will have the opportunity to participate at the Weimar Conference.

10. RC Annual Prize 2021

- Status Report
- Presentation in Weimar

The winner of the 2021 Prize for best RC exposition will be presented during the closing ceremony.

11. General Assembly 2022

- Agenda
- GA Documents
 - Agenda
 - Annual Report 2021/22 – Distribution of Tasks
 - Financial Report 2021
 - Working Budget 2022
 - Election Documents
 - GA 2021 Minutes
- Deadlines
- GA Distribution of Roles

The agenda and the other documents will be distributed to the membership ten days before.

Deadline for input the Annual Report was agreed.

Distribution of roles during the GA was clarified.

- Election Committee Update / Nominations

The Chair of the Election Committee informed about the received nominations:

- Two candidates as President: Deniz Peters and Florian Schneider.
- One candidate as First Vice President/Treasurer: Geir Strøm
- No candidates for the remaining two positions in the Ex.B. The Election Committee have on their own initiative identified two candidates for these two positions: Blanka Chládková and Esa Kirkkopelto

The Chair also informed that the Election Committee has decided to recognize all five candidates as qualified, and to not make any further recommendations.

- Presentation of New Institutional Members - Timing

A short presentation of those new institutional members present will be included in the opening of the GA.

12. Funding Agency Seminar – Autumn 2022

- Current plans

The next seminar is planned in conjunction with the Norwegian Artistic Research Forum, which will be hosted by the Stavanger University from 24.10 to 26.10.

Main focus areas were identified.

13. Newsletter

- Next Newsletter – Issue / Date of Publication

Date and content for next Newsletter was agreed.

14. JAR

- Status Report
- Preparations for Meeting with JAR Editorial Board
 - Role of Publisher/Role of Editor in Chief & Editors
 - Clarification Activity Overlaps

There was a brief discussion on these issues. More detailed planning for the joint meeting will need discussion in the Ex. B after elections.

- Procedure for Editor in Chief Decision

This issue was moved to a later meeting.

15. Next Meetings

- 04.07.22 15:00-16:00 (CEST)
Weimar – Venue to be confirmed
- 15.09.22 10:00-18:00 /16.09.22 10:00-16:00 (CEST) – To be confirmed
This was set as preliminary dates for the first onsite meeting of the new Ex.B.
To be confirmed after the elections.

16. Contract Renewal EO

The Ex. B decided to renew the agreement with the EO for one year under the same conditions as the current agreement. It was pointed out that this represents a transition period.

17. Contract Amendment Ex. B Consultant

The Ex. B agreed to an amendment of the current agreement to include the opportunity for a termination of the agreement with three months' notice on both sides.

18. Individual Members

- Current Membership Status
- Welcome Message New Members

An overview of the current number of individual memberships as well as a renewed welcome message were presented.

- Membership Profiles and Members' Area Access
Strategy Discussion

It was agreed that there should only be one category of individual members, and that SAR will not ask for specific qualifications to become an individual member of the society.

19. Voting Procedure

This agenda point was moved to a later meeting.

20. Journals Policy

This agenda point was moved to a later meeting.

21. Conference Policy

This agenda point was moved to a later meeting.

22. New Webpage / Documentation and Board Communication

- Revised Web Page Development – Input from Group/Consultant
- Development Specification
- Next Steps

A development specification for a new website development was presented, as well as two offers to deliver this development.

After discussions the Ex. B decided not to further with these developments at this stage, and to check in more detail what the RC may be able to offer as communication platform for the membership.

- Board Communication Tools and Workflow (Including Agenda)

It was agreed that the internal communication within the Ex. B should move to Teams and that Zoom should continue to be used for the meetings.

23. SAR Position on Artistic Research / Vienna Declaration

This agenda point was not addressed.

24. Any other Business

There were no issues under this agenda point.

31.05.22 – Johan.

Endorsed 25.01.23.

Geir Strøm (sign.)
First Vice President

Jaana Erkkila-Hill (sign.)
Second Vice President