

SAR Executive Board Meeting # 22-01

ENDORSED MINUTES

Date & Time: 19.01.22 14:30-18:00 /
20.01.22 11:00-18:00 CET

Location: Online by Zoom – With breaks.

Present: Deniz Peters, Geir Strøm, Jaana Erkkila-Hill, Ang Bartram,
Michaela Glanz (did not attend agenda points # 11–14), Gabriele
Schmid and Johan A Haarberg

Next meetings:

- **Time:** 16.03.22 10:00-18:00 / 17.03.22 10:00-16:00 (CET)
- **Location:** Online
- **Time:** 30.05.22 10:00-18:00 / 31.05.22 10:00-16:00 (CEST)
- **Location:** Vienna – Venue to be confirmed

1. Welcome and Approval of Agenda

The agenda was endorsed.

2. Information

There was a joint exchange of information and updates on issues regarding artistic research and organisational matters from all present.

3. Strategy Discussion – Part I

- Support Position Concept

The creation of a second administrative support position was endorsed.

The formulation of tasks description and reporting procedures need further clarification before endorsement.

4. Second Administrative Support Function

- Presentation of Candidate for the Position

Doctoral candidate Jessica Kaiser from the Graz University for Music and Performing Arts presented herself.

- Appointment and Basic Conditions

The appointment of Jessica Kaiser to this position was endorsed for a period of two years, starting day to be confirmed when tasks description and reporting procedures have been endorsed by the Ex.Board.

The workload is set to a continuous average of 16 hours per week all through this period.

Payment will be honoured by monthly invoice of € 1.735,00 for a full employment month, equal to € 25,00 per hour.

By the end of the first year an evaluation should be done by both parties, in relation to the established processes, tasks description and achieved results. As part of this SAR will also evaluate the level of resources that can be directed to the tasks outlined in the description.

5. Strategy Discussion – Part II

This agenda point was referred to a later meeting.

6. SAR Conferences

- SAR Conference 2022 – Status Report

Due to a highly considered risk by the conference host institution for only being able to offer an on-line event in the end of March, the Conference Committee has decided to shift the conference to the first days in July.

A revised draft programme will be presented to the committee in mid-February.

It was underlined that the arrangement for SIGs presentations on the first day before the opening of the conference is the responsibility of the Ex.Board.

- SAR Conference 2023 – Update

The signing of the agreement with NTNU-Norwegian University of Science and Technology as host for the SAR Conference 2023 has been delayed due to logistic reasons, but is expected to take place soon.

Appointment of the SAR Conference Committee members should be done in the Ex.Board March meeting.

7. RC + Portal Partners

- Report from the Monitoring Group

The group reported on regularly meetings with the RC Admin Team. In December, status was taken on the Module Developments funded by a number of our portal partners. Most of the new features in this project has now been delivered, including a new personal media repository for all RC users and the new Block Editor. The remaining parts is planned for delivery this year. Some new features are on its way, including a first version of the real-time collaborative editing of graphical expositions and the new Research Project /Teaching module.

It was pointed out that new developments are still dependent on financial support from some of our portal partners.

- New Portal Partners

Three new portal partners have joined from the start of 2022:

- Aalto University School of Arts, Design and Architecture;
- Fontys School of Fine and Performing Arts;
- Universidad Nacional de Costa Rica.

The first portal for a peer-reviewed research project has been agreed with EU4ART. Such projects will be displayed on the new RC front page for peer-reviewed research projects and SIGs. This module is expected to be online in the last part of spring-22.

8. General Assembly 2022

- GA Online 02.04.21 / Weimar 04.07.21
- Updated call

Due to the shift of this year's SAR Conference to July, the Ex.Board decided to move the the GA accordingly together with the conference. Aiming to maximise GA participation and inclusion, the Executive Board will confirm (once the new conference schedule is settled in February) whether the GA can be held right on the final day of the conference (Sunday 3rd July) or whether it will have to be held on the subsequent morning (Monday 4th July).

Along with this shifting of the GA, the Executive Board decided to prolong the Executive Board Nominations deadline to Monday 28th February.

An updated call with this information will be sent to the membership in the coming days.

- Election Committee Update / Incoming Nominations

The Chair reported on start-up proceedings within the committee and received nominations.

- Annual Report 2021/11 – Distribution of Tasks
- Deadlines

These issues were moved to the next Ex.Board meeting.

9. JAR

- Annual Report from the Editor in Chief
- President's Exchange with Editor in Chief – Update
- Meeting between Ex.B Group and Editorial Board – Update

The annual report was distributed during the first day of the meeting.

The president reported from a direct conversation between the Editor in Chief and himself, while the Ex.B Group had to report that a meeting with the Editorial Board was still in the planning.

The Ex.Board was satisfied with the results from last year and the level of detail in the presented report. The Ex.B decided to increase the monthly reimbursement for the managing editor and peer review editor with 10 %, and the draft working budget adjusted accordingly.

- Endorsement of Members of the Editorial Board

The Ex.Board endorsed the following members of the Editorial Board for a period of two years from 01.02.22: Annette Arlander, Barnaby Drabble, Danny Butt, Julian Klein, Mareli Stolp, Paul Landon and Yara Guasque.

10. Finances

- Preliminary Financial Report 31.12
The Treasurer and the EO presented the preliminary financial report for 2021. Even if some invoices and other adjustments are still expected, there is clear indications of an annual surplus for that year.
- Draft Working Budget 2022
The Ex.Board endorsed the presented draft working budget for 2022, with one minor adjustment.

11. Documentation and Communication – Website / Social Media etc.

- Website Development – Status Report / Next Steps
A more detailed feature list and functionality description needs to be prepared for the next Ex.B meeting to secure good outcome for the revised website development.
- SAR Facebook
There are now approx. 2.000 subscribers to the SAR Facebook pages.

12. Newsletter

- Next Newsletter – Content / Date of Publication
This matter was moved to the March Ex.Board meeting, with the aim to produce the next issue late March or early April.

13. RC Annual Prize 2021

- Update
Announcement of the prize winner will be located to the conference, now moved to July.
- Jury Appointment
Accordingly, the appointment of jury members was shifted to the next Ex.B meeting.

14. Funding Agency Seminar – Spring 2022

- Update
Possible plans for a next on-site meeting were discussed and some alternatives will be further investigated.

15. Next Meetings

- 16.03.22 10:00-18:00 / 17.03.22 10:00-16:00 (CET)
Online
- 30.05.22 10:00-18:00 / 31.05.22 10:00-16:00 (CEST)
Vienna – Venue to be confirmed

16. Any other Business

There were no issues under this agenda point.

Bergen, 20.01.22 – Jaana/Johan

Endorsed 07.02.22.

Deniz Peters (sign.)
President

Jaana Erkkila-Hill (sign.)
Secretary