**SAR Executive Board Meeting # 21-04**

**ENDORSED MINUTES**

**Date & Time:** 22.06.21 – 10:00-18:00 (CET)

**Location:** Online by Zoom – With breaks approx. every 50 min.

**Present:** Deniz Peters, Geir Strøm, Jaana Erkkila-Hill, Ang Bartram, Michaela Glanz (not present during agenda points 6-8), Chrysa Parkinson (not present during agenda points 1-8), Gabriele Schmid (not present during agenda points 10-14) and Johan A Haarberg (not present during agenda point 15)

**Next meeting:**
**Location:** On Site – Times and Venue to be Decided
**Time:**
1. **Welcome and Approval of Agenda**
   The agenda were agreed, with the addition of the new agenda point 15.

2. **Endorsed Minutes March and April Meetings**
   - Meeting # 21-02
   - Meeting # 21-03
   The minutes of these two meetings had been circulated without any comments, and were consequently endorsed.

3. **JAR**
   - Follow-Up Meeting with JAR Editor in Chief 11.06.21
     - Reports 2010
     - Correspondence after previous meeting 11.02.21
   The Ex. Board endorsed the implementation of a channel or similar solution for the handling of JAR multiple language actions, while clarification for more extensive use will need further discussions with the JAR-group.

   - Endorsing of new members of the JAR Editorial Board
   The Ex. Board endorsed the following new members of the JAR Editorial Board for a period of two years: Carolina Benavente, Reiko Yamada and Helly Minarti.

   - Procedure to clarify the Interface of SAR and JAR responsibilities
   Based on a draft from the Ex. O, the JAR-group was asked to start a dialogue with the JAR Editor in Chief and the JAR Editorial Board during autumn.

4. **Funding Agency Seminar – Autumn 2021/Spring 2022**
   Some issues for a next seminar were discussed, but no final decision on when to arrange the next meeting was made.

5. **Members**
   a. **Institutional Members**
   - Status Report – Overview 10.06.21
   - Recruiting Activities Ex. O
   - Potential for Recruiting Activities Ex.B Members
   The Ex. O reported on recent recruiting activities based on on-line communication.
   The Ex. Board welcomed the following new portal partners: INN University / Norwegian Film School, JAMU – Janacek Academy of Performing Arts, Brno and Department of Multimedia and Graphic Arts, Cyprus University of Technology, as well as LUCA School of Arts as new institutional member.

   b. **Individual Members**
   - Statistics Report 01.05.21
   The report shows that the number of members that leave after the first year is still high, while at the same time the number of members that renews has grown somewhat.
   As usual, in the aftermath of the conference, there are at this stage very few requests for individual membership.

   - Ideas for Recruitment/Community Building
   This will be further discussed during future strategy meetings.
6. **Finances**
   - Financial Report 11.06.21
   The Treasurer and Ex. O presented the preliminary annual accounts. The Ex. Board took the report into account.

7. **Documentation and Communication – Website / Social Media etc.**
   Given that the new website is established as part of SAR portal at the RC, it has been confirmed that it should be possible to have a section of this portal only available for members. Otherwise, there were no new input from the group.

8. **General Assembly 2021**
   - Endorsement of Minutes
   The draft minutes from the GA was endorsed.

9. **SAR Conferences**
   - SAR Conference 2020
     - Summing Up – Transferring existing material to Vienna
     The initiative to create an exposition of material from the “lost” Bergen Conference, and present this during the Vienna Conference has been welcomed by a number of those accepted with submissions for Bergen.

   - SAR Conference 2021
     - Summing Up / Participant Statistic
     The Ex. Board would like to thank the three host institutions for all their engagement and efforts to secure the conference in the on-line format. The MDW host reports a total of 525 registered participants – and although not more than approx. half of these were present at the same time, the log shows that nearly all visited the conference during the three-day period.

   - SAR Conference 2022
     - Status Report
     The SAR members of the conference committee could report on progress in the planning. The call for submissions is planned to be launched before summer.

10. **Newsletter**
   - Next Newsletter – Status Report / Updates / Date of Publication
   The next Newsletter is planned for early July, and issues for presentation were identified.

11. **RC + Portal Partners**
   - Status Report – New Group/Project Module
   In accordance with the distributed concept paper, the Ex. Board endorsed the profile of a new Group/Project Module. This module will be made available for portal partners, endorsed SAR SIGs and (by a one-off fee) for peer-reviewed research projects.

   - RC User Introduction Webinar for the membership: Summing Up/ Plans
   The Ex. O reported of more than one hundred registered participants for this seminar arranged earlier this month, including both individual members and several institutional members’ representatives. A similar event is planned for late September.

   - Portal Partner Thematic Online Seminars: Status/Plans
   These seminars arranged during the last academic year, have been a success with regular and good attendance. They will be arranged approx. once a month also this autumn.
12. Partnerships + Networks
   • European Networks for Joint Position Papers on Artistic Research
   • Further Actions of the Network
      The Ex.O gave a short update on the work in the editorial working group.

13. Further SAR Activities and Events
   • SAR Academy – Special Interest Group – Deadline New Call
      A new call will be made after summer.

   • RC Annual Prize 2020
      Prize Winner Announcement - Summing Up
      The call for nominations to this year’s Prize should be included in the next newsletter and a
      SARA announcement made after summer.

      The Ex. Board agreed that those that have been awarded the prize, cannot be considered for
      the prize again within the next following three years.

14. Future Conferences
   • Call for Hosting SAR Conference 2023
      This issue was moved to the next meeting.

15. Executive Officer’s Agreement
   The Ex. Board endorsed that the agreement will not be reconsidered from the SAR side for the
   coming twelve months, and to honour the Ex. O with a bonus payment of € 2.500.

16. Information
   This issue was moved to the next meeting.

17. Next Meetings
   The issue of on-site or on-line formats for the coming meetings were left open at this stage and
   no final dates were set for the next meetings.

18. Action Plan
   • Updates
      This issue was moved to the next meeting.

19. Any other Business
   There were no issues under this agenda point.

Bergen, 22.06.21/12.08.21 – Jaana/Johan

Endorsed 25.08.21.

Deniz Peters (sign.)                                Jaana Erkkila-Hill (sign.)
President                                      Secretary