**SAR Executive Board Meeting # 19-03**

**MINUTES**

**Date & Time:**
06.06.19 – 14:00-18:00
07.06.19 – 10:00-16:00

**Location:**
KMD, University of Bergen – Board Room 301, 3\textsuperscript{th} Floor
Møllendalsveien 61, Bergen

**Present:**
On agenda points 3, 4, 5 and part of point 9 both Giaco Schiesser and Alexander Damianisch attended by Skype.
Alexander Damianisch attended in this way also on points 6, 7 and 8.

**Excused:**
From Agenda Point 10 onwards, neither Giaco Schiesser nor Alexander Damianisch could attend.

**Next meeting:**
**Location:** UDK Berlin – Bundesallee 1-12 *(To be confirmed)*
Berlin
**Time:**
20.09.19 – 10:00-18:00
21.09.19 – 09:30-17:00
1. **Welcome and Approval of Agenda**
The agenda was agreed, an additional issue was later incorporated in point 14.

2. **Minutes Last Meeting Endorsement**
   - Meeting # 19.02
     The minutes from this meeting was endorsed.

3. **Information**
   There was a joint exchange of information and updates on issues regarding artistic research and organisational matters from all present.

4. **Action Plan**
   - Updates
   - Delivery
     The Action Plan was updated and checked for deliveries.

5. **SAR General Assembly 2019**
   - Summary/Impressions
     After inputs from all present, it was agreed that we will add a new point to our Ex.Board agendas on *Inclusion*.
     
     - Endorsement GA Minutes
       The Minutes from the GA was indorsed with a minor adjustment.

6. **Funding Agency Seminar – Nov 2019**
   - Next Seminar Sweden – 20/11-21/11 2019
     - Timeframe/Scope/Topics
     - Participation/Invitations
     It was agreed that Dean Frode Thorsen at KMD, Bergen will be invited for an input regarding the Frascati Manual and artistic research.
     Based on the discussion in the meeting, AD and GeS will develop the topics and agenda further later this month in co-operation with our Swedish host, to be endorsed at the ExB September meeting, but to extend the meeting to three days was not considered feasible.
     It was agreed to invite representative from the Belgium/Flanders agency as well as the leadership of AEC to be present at the meeting.

7. **Documentation and Communication**
   - Status Website Transfer to Die Angewandte
     Thanks to generous support from the University of Applied Arts Vienna, the SAR website has successfully been transferred to Die Angewandte, although some page links will still have to be checked for consistency.
     
     - Status Website Updates and Content
       There will be a general check-up that the Website contents are up to date.
       The procedure for such updates was reconfirmed.

8. **Next Meetings**
   The date/times for the next meetings were confirmed:
   - UDK Berlin – 20.09.19 – 10:00-18:00 / 21.09.19 – 09:30-17:00
   - Die Angewandte, Vienna 11.11.19 – 10.00-18.00 / 12.11.19 – 10.00-14.00
9. SAR Conferences
   - SAR Conference 2019
     There were input from all present on impressions from the Zurich Conference. The documentation, including received feedback from participants, will soon be available.

   - SAR Conference 2020
     The signed Conference Agreement, Draft Revised Budget as well as updated Project Time Lime had been circulated to all. Based on these documents and the verbal summaries from the first Conference and Programme Committee meetings, there were discussions on both the planned conference topics, presentation formats and fee levels.

   - SAR Conference 2021
     The revised Draft Agreement and the Draft Project Time Lime had been circulated to all, and the Ex.O gave a status report on progress, including that the agreement is expected to be signed in the last part of September.
     It was agreed that the SAR members in the Conference Committee will be appointed in the September Ex.Board meeting.

   - SAR Conference 2022
     The updated SAR Conference Brief and a new document stating former SAR Conference Participation and Fee Levels has been distributed to both Vienna and Bauhaus.
     The Ex.O has had initial meeting in Weimar discussing hosting the SAR Conference 2022 with the Rector, the Dean and other representatives of the Bauhaus university, resulting in a Signed Letter of Intention from both parties.
     It will be important to secure confirmation before the Bergen Conference takes place.

10. Finances
    - Preliminary Financial Report 31.05
      The preliminary Financial Report was presented and taking into account.
      The numbers of unpaid individual memberships are again extensive, while most of the unpaid institutional memberships are expected to be paid.

    - Funding Initiatives
      - Norwegian Infrastructure Funding Application – Update
      - EU Application hosted by NTNU – Intro Extract & SAR/RC Contribution
      - Swedish Infrastructure Funding – New Application?
      - Other Funding Options?

    There is yet no news regarding the two Norwegian funding applications where SAR has a part.
    The Ex.O will discuss with the Stockholm University of the Arts regarding redeveloping an application for Swedish research infrastructure funding.
    No other new initiatives were on the table at this stage.

11. Members
    a. Institutional Members
       - Status report
       - Recruiting Activities Ex.Board Members
       - Recruiting Activities Ex.O

       A few new institutional memberships and three new Portal Partnerships have been established so far this year. The recruiting activities will continue by both the Ex.O and members of the Ex.Board.

    b. Individual Members
       - Status report
       - Plans for Community Building

       Only half of the invoiced memberships for this year has been paid so far.
       The short life of most individual memberships is still a major concern, and has to be linked to an in-depth discussion in one of the coming meetings on how to create a community identity among these members.
12. **RC + Portal Partners**
- RC Development Status
- Agenda Portal Partners Leiden 17/06 – 18/06
- Henk Borgdorff’s Article on RC Developments (*Draft version*)

Latest developments and agenda for the upcoming Portal Partner meeting were presented.

- Call for Consortium on further RC Development
  The Treasurer and the Ex.O will work towards establishing a consortium for further development of the RC, to be started later this year if sufficient funding has been secured.

- Portal Partner Pricing Policy
  Based on an initial discussion on the options for a variable pricing policy, the Ex.O will present a draft paper for further consideration for the September Ex.Board meeting.

- Portal Partnership for Independent Groups/Project Organizations?
  GaS will seek clarification from a concrete inquiry on what would be expected from the SAR side. The issue may be taken up again based on the outcome of this clarification.

13. **JAR**
- Endorsement of Editors
- Editors Overview Document
  The following new editorial board members were endorsed: Manuel Ángel Macía, Nicole Vennemann and Mariela Yeregui.
  The Ex.Board still needs to see a more comprehensive document on the rationale behind the editorial board composition, the serving time span for the individual members and a consideration regarding any conflict of interests/double roles.

14. **Further SAR Activities and Events**
- SAR Academy – Special Interest Groups (SIGs)
  A call for the establishing of SIGs will be included in the next Newsletter.
  The President will take the role as the Ex.Board’s contact person towards SIGs.

- Annual Prize for Best RC Exposition
  - Summary Procedures 2018
  - Action Plan for 2019
  The Ex.Board agreed to keep up the governing parameters and framework for the Prize also this year, but to look for a new composition of the Jury. The aim should be to avoid conflict of interests, and that the members of the Jury should not being involved in any part of developments in the final published Expositions competing for the Prize.
  The Prize should be announced in the next Newsletter and the composition of the Jury in the Ex.Board September meeting.

- South African Event
  The Ex.O will make contact on a request to co-organize an artistic research event in South Africa.
15. Partnerships + Networks
- Summary Creator Doctus Conference Athens 20.05-21/05
- ELIA Research Seminar Vienna 13.06-14.06
- German Society for Artistic Research – Status and Relationship
- Information on the Erasmus Supervisor Project
- European Working Group on Artistic Research (Creative Europe/AEC/ELIA/SAR)?
- Approach from Choreographic Pool

Several issues were discussed here based on the information available. Recent initiatives towards SAR from the AEC was highly welcomed. The Ex.Board agreed to support a European Working Group on artistic research, and to strengthen relations with other European organizations. The Ex.O will make contact with the Choreographic Pool, to see if there is bases for joint activities.

16. Announcement Services and Correspondents
- SARA Status report
  Our announcement service works well and has provided approx. 30 notification until now this year. The income for this activity is in line with budget expectations.
  - Additional correspondents
    There is no new correspondents enlisted since last meeting.

17. Newsletter
- Next Newsletter
  Content and deadlines for the next SAR Newsletter was clarified, with date of publication at the end of this month.

18. Any other Business
There was no issues under this heading.

Endorsed 20.09.19

Deniz Peters
President

Giaco Schiesser
Secretary