

Call SAR General Assembly 2019

Call for SAR Executive Board Nominations

1. SAR General Assembly 2019

The SAR General Assembly 2018 will take place at the Zurich University of the Arts on Sunday 24 March at 10.30, and the Executive Board hereby invites the membership to attend in accordance with Art 15.3 of the Society.

Further information on the venue will be announced later.

Agenda (preliminary):

1. Approval of the Annual Report of the President
2. Approval of the Annual Financial Statement 2018
3. Approval of the Working Budget 2019
4. Proposal on Change of General Assembly Cycles/Election Procedure
5. Presentation of the list of nominees for elections and the Elections Committee's recommendations
6. Election of President, Treasurer/First Vice President and one other Executive Board Member in accordance with the SAR Articles, the Election Procedure endorsed by the GA 2016 and the outcome of any change in procedures endorsed under Point 4 of the agenda.
7. Presentation of our new institutional members

After the conclusion of the GA, the Executive Board also invite the membership to an informal discussion on matters regarding further developments of the organisation.

To participate in the General Assembly the membership fee (institutional or individual) for 2019 must have been paid before the meeting takes place.

All papers regarding the General Assembly will be distributed 10 days before the meeting to the members registered with payment no later than 15 days before the meeting.

For institutional members, the papers will be sent to the institution's registered SAR contact person – unless the Executive Board by the President is notified otherwise in accordance with Art. 17.2.

For your information, the announcement of the winner of the RC Exposition Prize 2018 will this year be incorporated in the SAR Conference.

2. Call for Executive Board Nominations

In accordance with the Election Procedures endorsed by the General Assembly 2016, a rotation system for the election of the President, Vice Presidents and Executive Board Members has been used from the elections in 2017 onwards.

At the same time it was clarified who can be nominated, which information to be provided and the deadline for making nominations:

To be nominated one must be either an Individual Member of SAR, or a recognised representative of an Institutional Member. In both cases, the membership fee must have been paid for the year when the elections takes place and the payment registered by SAR no later than 15 days before the elections.

Individual Members can only nominate themselves as candidate for the elections.

Candidates from Institutional Members can only be nominated by an institutional representative from this member institution with legal/financial authority.

To be included in the elections, the candidate has to be present in person at the General Assembly.

A nomination must include full name, contact details (email and phone), institutional affiliation (if applicable), a brief CV (not more than one page), and a short motivation statement (5-7 lines).

For candidates representing an Institutional Member, the nomination letter must also include confirmation that the candidate will have cover from this institution for travel and accommodation costs for the participation in the Executive Board meetings called for in the election period, cf. point 4.2 of the Election Procedures.

The President must receive nominations not later than two months before the elections will take place.

Please note that all nominees, in case of election, should be available for the first meeting in the Executive Board on Sunday 24 March in Zurich, after the GA has been concluded.

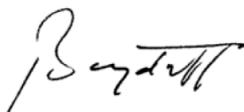
The final date for nominations for the 2019 elections, to be received by the President, will be Tuesday 22 January 2019. *In this dispatch, it should be made clear for which position(s) within the Executive Board the nominee will be a candidate.*

Nominations should be sent to this email address:

h.borgdorff@gmail.com.

The Election Procedures document follows as attachment to this call.

Leiden, 15.12.2018.



Henk Borgdorff
SAR President

SAR – NOMINATION PROCEDURES / ELECTION COMMITTEE / ROTATING ELECTION SYSTEM / REIMBURSEMENT POLICY

Endorsed by the General Assembly in The Haag 30.04.16.

1. Nominations

1.1.

The Executive Board shall announce a call for nominations at least 3 months before the set date for the General Assembly. The announcement shall inform on who can be nominated, which information to be provided and the deadline for making nominations.

1.2.

To be nominated one must either be an Individual Member of SAR, or a recognised representative of an Institutional Member. In both cases the membership fee must have been paid for the year when the elections takes place, and the payment registered by SAR no later than 15 days before the elections.

Individual Members can only nominate themselves as candidate for the elections.

Candidates from Institutional Members can only be nominated by an institutional representative from this member institution with legal/financial authority.

To be included in the elections, the candidate has to be present in person at the General Assembly.

1.3

A nomination must include full name, contact details (email and phone), institutional affiliation (if applicable), a brief CV (not more than one page), and a short motivation statement (5-7 lines).

For candidates representing an Institutional Member, the nomination letter must also include confirmation that the candidate will have cover from this institution for travel and accommodation costs for the participation in the Executive Board meetings called for in the election period, cf. 4.2.

1.4.

Nominations must be received by the President not later than two months before the elections will take place.

2. Election Committee

2.1.

To prepare the elections of the SAR Executive Board, an Election Committee of three members shall be appointed by the Executive Board three months before the set day for the General Assembly to prepare the elections.

The Election Committee should be composed in the following form:

- One member with experience from the Executive Board, to chair the Committee;
- One member holding a SAR individual membership;
- One member representing one of the SAR institutional members.

The one member representing one of the SAR institutional members cannot be affiliated with an institution represented in the current Executive Board.

2.2.

No member of the Election Committee can run as candidate to the Executive Board in the elections in question. An appointed member cannot step out of the committee with the aim to run as a candidate.

2.3

The Election Committee shall prepare an argued proposal to the General Assembly on all free positions at the Executive Board.

In this proposal the Election Committee shall consider which competences will be needed to run and develop the SAR operations in good order. Gender, geographical diversity as well as influence from individual and institutional membership should be taken into account.

To secure this, the Election Committee may contact and propose not-nominated candidates, however the demands in point 1.3 must be fulfilled, the membership fee paid in accordance with point 1.2 and the candidate present when the elections take place.

2.3

The Election Committee should present their recommendation in a message to the membership not later than 10 days before the elections will take place. At the same time, all nominations received, that fulfil the criteria listed in point 1.2 and 1.3, shall be announced.

3. Executive Board Rotating System

3.1.

To secure a more stable functionality of the SAR operations, the elections in 2017 onwards will be based on a rotating election system where – normally – only one part of the Executive Board will be up for election/re-election every year.

3.2

To implement the system, only the President and two of the other Executive Board Members will be up for election/re-election at the elections in 2017. The remaining four Executive Board members will be up for election/re-election in 2018, cf. point 3.4.

3.3

In case more than four of the members would wish to prolong their period with one year at this first implementation stage of the rotating system, the President for the period 2015-2017 decides which members should be prolonged.

3.4

No member of the Executive Board can stay continuously for more than three periods, cf. SAR Articles 21.2. However, for the limited time of this first election period in the new rotating system, a restricted number of seats will have a prolonged period of three years.

3.5

Should a member of the Executive Board decide to leave before the election period is finished, this member should inform the President and the Election Committee as soon as possible and – preferably – not later than three months before the next General Assembly. To avoid a destabilisation of the rotating system, the Election Committee must then propose a substitute election for such free seats only for the rest of this member's period.

The same procedure to be implemented should more Executive Board Members than indicated in point 3.2 want to leave in 2017

3.6

The voting participants of the General Assembly may present alternative candidates for all positions that are up for election.

3.7

The election procedures for President, First Vice President/Treasurer and Second Vice President/Secretary remains in accordance with the regulations in the Articles 21.1.

4. Executive Board Members Reimbursements

4.1

All Executive Board Members execute their tasks for SAR without reimbursement for the work done on behalf of the organisation.

4.2

All Executive Board Members representing an Institutional Member must have cover from their institution for travel and accommodation costs for the participation in the Executive Board meetings called for in the election period. This guarantee of cover must be stated by an institutional representative with legal/financial authority when confirming to the Election Committee that the candidate do represent this member institution, cf. point 1.3.

4.3

For Executive Board Members not representing an institution, SAR will cover travel and accommodation costs. The level of such costs for SAR must be part of the Election Committee's considerations when preparing the composition of the proposed Executive Board.