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SAR EXECUTIVE BOARD MEETING

Date & Time: 13:00 30 March – 17:00 31 March, 2015

Location: KTH Royal Institute of Technology, School of Computer Science and Communication, Lindstedtsvägen 3, 100 44 Stockholm

Present: Alexander Damianisch [AD]
Gerhard Eckel [GE]
Johan Haarberg [JAH]
Rolf Hughes [RH]
Julie Harboe [JH] (arrived Monday evening).

Excused: Efva Lilja [EL]
Giacco Schiesser [GS]

MINUTES

1. Approval of agenda
The agenda was approved with question of SAR ambassadorship added.
2. Endorsement of Minutes from last meeting
The Minutes were endorsed.
3. Budget update
 - 3.1. Financial report 2014
Budget was presented by JAH and endorsed by the ExB.
 - 3.2. Budget 2015
The budget was endorsed.
4. Discussion of amendments of By-Laws
Amendments revised, approved and uploaded.
5. Members
 - 5.1. Status institutional members
There has been a steady increase in institutional membership, but we need more to reach our budget goal.

- 5.2. Status individual members
There has been a steady increase in individual membership. The invoice system does help. It will be possible to become members at the GA in London.
- 5.3. Reminder for membership fees payment
Reminders will be sent with GA invite.
6. Eligibility of nominations for Executive Board functions
Nominees were discussed. Where eligibility questions arose GE and JAH have contacted the parties concerned.
7. Research Catalogue
 - 7.1. Report about RC Managing Officer (RCMO)
Luc Döbereiner (LD) has been appointed RCMO and started working in February.
 - 7.2. Report about new developments
LD has produced a roadmap for the RC development in 2015. User profile functionality has already been developed.
 - 7.3. Report about server update
KTH has upgraded our disk space from 1.5 terabytes to 6 terabytes.
 - 7.4. Paid RC announcements
Discussion of whether it would be feasible to handle paid announcements (question concerns projected income versus the likely cost of administering such announcements and the organisations non-profit status). Decision to hand question over to next Executive Board.
 - 7.5. Status residency pilot
No new developments.
8. Events
 - 8.1. Preparations Unconditional Love
Cost estimations for the event have changed and escalated. The contract has gone through several revisions, but is now signed. AD will print and bring programme.
 - 8.2. Preparations General Assembly
A contract for hosting the General Assembly with the nearby Double Tree of London Hilton is now signed.
 - 8.2.1. Schedule
Schedule agreed.
 - 8.2.2. Reports
Decision to present the annual report collectively, with each board member responsible for presenting the area they have been most involved in.
 - 8.2.3. Voting procedure
Voting procedure agreed.
9. Communication
 - 9.1. Endorsement annual report
GE will send annual report by email to be endorsed remotely.
 - 9.2. Next newsletter
Next newsletter will be sent this week.

10. Any other business

JH proposes that SAR ExB forms working groups to create de-centralised ways of working on specific topics. JH asked to write up formal proposal for new ExB. Ambassadorship discussed as a way of making SAR known further afield internationally. Question for next board.

Meeting closed 15.00.

Minutes: Rolf Hughes

Approved: Gerhard Eckel, Johan A. Haarberg