SAR Executive Board Meeting #6

MINUTES

Date & Time: March 17, 2018, 10:00 – 15:00 (Day after 1st SAR Academy)
Location: Universitat Pompeu Fabra
            Campus de la Ciutadella
            Carrer de Ramon Trias Fargas, 25-27
            8005 Barcelona

Next meeting:
Location: University of Plymouth, Plymouth/UK. Exact location tbd.
Date: April 14, 2018
Time: About 12:00-14:00 (after SAR General Assembly 2018)
1. **Welcome and Approval of Agenda**
   Approved.

2. **Endorsement of last minutes**
   Postponed to next meeting

3. **Action Plan**
   *Updates*
   *Delivery*
   Not updated, will be done next meeting.

4. **Finances**
   *(see document by JAH)*
   **2017: Final Annual Statement**
   Endorsed with main figures, smaller adjustments still expected.

   **2018: Budget 2018**
   Some smaller adjustment from the Berlin meeting implemented.
   Endorsed.

   **List of unpaid membership**
   Most of the institutional members and 60 of the individual members have paid their fee.

5. **Members**
   a. **Institutional Members**
      *Status report*
      Over the period 2017-2018, there has been a growth of institutional membership.

   b. **Individual Members**
      *Status report*
      There has been a small growth in 2017.

6. **RC + Portal Partners**
   *Status Report RC / Roadmap*
   The development of a smartphone device (Oslo Music school) has started.

   **Next meeting Portal Partners (Zurich)**
   Date: June 14+15, 2018.

7. **Conferences**
   **SAR Conference 2018**
   The programming is in line with the schedule.

   **SAR Conference 2019**
   Several options have been discussed, with a preferred option under development.

   **SAR Conference 2020**
   There are several options to be discussed further.

8. **Further SAR activities and Events**
   **SAR Academy – summing up**
The (successful) 1st SAR Academy was shortly discussed. It was put on the agenda of the next meeting in Leiden.

*Funding Agencies Seminar 2018*
The next meeting will be in Oslo in autumn 2018.

*Annual Prize for Best RC Exposition*
The winners were informed. They will try to be present at the GA Assembly and to present their work.

9. General Assembly

*Preparation (final)*
The GA Assembly meeting was prepared in detail.

10. Partnerships + Networks

*ELIA*

*Input Biennial Rotterdam 2018 (information)*
There will be a slot for SAR (the first day).

11. Doctoral Programme Seminar

*A more detailed concept for exchange has to be developed before it can be further discussed.*

12. Any other Business

*EB JAR: new member.*
Endorsed: Lucia D’Errico.

13. Next Meeting

*Location:* University of Plymouth, Plymouth/UK. Exact location tbd.
*Date:* April 14, 2018
*Time:* About 09.30-11.30 (after SAR General Assembly 2018)

Endorsed: JAH.