Society for Artistic Research (SAR)

Executive Board - Election Procedures

Nomination Procedures / Election Committee / Rotating Election System / Reimbursement Policy

1. Nominations

1.1. The Executive Board shall announce a call for nominations with adequate notice, normally three (3) months before the set date for the General Assembly. The announcement shall inform on who can be nominated, which information is to be provided, and the deadline for making nominations.

1.2. In order to be nominated, an individual must either be a member of SAR or a recognised representative of an institutional member. In both cases, the membership fee for the year in which the election takes place must have been paid and registered with SAR no later than 15 days before the election.

Individual members can only nominate themselves as candidates in the elections. Only an institutional representative from a member institution with the respective legal authority can nominate candidates from that institution.

Candidates must be present in person or by video link at the General Assembly.

A nomination must include:

a) Full name
b) Contact details (email and phone)
c) Institutional affiliation (if applicable)
d) A brief CV (not more than one page)
e) A short motivation statement (not more than 300 words / half a page)

For candidates representing an institutional member, the nomination must also include confirmation that the institution will cover the candidate's travel and accommodation costs for Executive Board meetings during the election period (cf. Section 4.2).

1.3. Nominations indicating the position(s) for which the nominee will be a candidate must be received by the Chair of the Election Committee normally no later than two (2) months before the elections are due to take place.

2. Election Committee

2.1. To prepare the elections, an Election Committee of three (3) members shall be appointed by the Executive Board, normally at least three (3) months before the General Assembly. The Election Committee shall be composed as follows:

- One member with experience from the Executive Board, who shall chair the Committee
- One member holding a SAR Individual Membership
- One member representing a SAR Institutional Member, provided that this member is not affiliated with an institution represented on the current Executive Board

The Committee shall be composed in a gender-balanced manner, with no more than two (2) members of the same gender identity.

2.2. No member of the Election Committee may stand as a candidate in the elections in question. An appointed member may not step down from the Committee with the aim of standing as a candidate.

2.3. The Election Committee shall prepare a reasoned proposal to the General Assembly for all positions to be filled. The proposal shall consider which competences are needed to run and develop SAR's operations effectively. Gender balance, geographical diversity, and representation of both Individual and Institutional Members should be taken into account.

The Election Committee may approach and propose candidates who have not been nominated, provided the requirements in Section 1.2 are fulfilled and the candidate is present at the General Assembly.

2.4. The Election Committee shall present its recommendation to the membership no later than ten (10) days before the elections. At the same time, all nominations received that fulfil the criteria in Section 1.2 shall be announced.

3. Rotating Election System

3.1. The elections follow a rotating system in which, as a rule, only part of the Executive Board is up for election or re-election every second year. No member may serve continuously for more than two (2) terms, in accordance with the SAR Articles of Association.

3.2. Should a member of the Executive Board leave before the end of their term, they shall inform the President and the Election Committee as soon as possible and preferably no later than three (3) months before the next General Assembly. The Election Committee shall then propose a substitute election for the vacated seat for the remainder of the departing member's term.

3.3. The voting participants of the General Assembly may present alternative candidates for all positions that are up for election.

3.4. The election procedures for President, First Vice-President/Treasurer, and Second Vice-President/Secretary are conducted in accordance with the SAR Articles of Association.

4. Reimbursement of Executive Board Members

4.1. All Executive Board Members carry out their duties for SAR without remuneration.

4.2. Executive Board Members representing an Institutional Member must have confirmation from their institution that travel and accommodation costs for at least four (4) meetings (Executive Board, conferences,...) per year during their term of service on the Executive Board will be covered. This confirmation must be included in the nomination (cf. Section 1.2).

4.3. For Executive Board Members not representing an institution, SAR will cover travel and accommodation costs. The level of such costs shall be part of the Election Committee's considerations when preparing the composition of the proposed Executive Board

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Originally endorsed by the General Assembly, Den Haag, 30 April 2016

Amended by the General Assembly, Zurich, 24 March 2019

Consolidated version endorsed by the General Assembly, Galway, 26 June 2026.

The General Assembly confirms the validity of the election process and its results for the 2026 elections conducted under these procedures.

Annex: Summary of Changes

The following table summarises the changes made in this consolidated version relative to the previously endorsed text (2016/2019).

Section	Change
1.1, 1.3, 2.1	Timeline references changed from mandatory deadlines to guided timelines ("normally at least…") to reflect operational flexibility within a small association
1.2	Former Sections 1.2 and 1.3 merged and streamlined into a single section covering eligibility, nomination requirements, and supporting documents and digital presence included
1.3	Renumbered (previously 1.4); nominations to be sent to the Chair of the Election Committee (previously: the President)
2.3 / 2.4	Former duplicate numbering (two sections numbered 2.3) corrected; Election Committee recommendation renumbered as Section 2.4
3.1–3.2	Transitional provisions for the introduction of the rotating system (adopted 2016, referencing an annexed rotation scheme) removed, as the rotating system is now fully implemented. Substantive rules on term limits and early departure retained
3.3–3.4	Renumbered (previously 3.4 and 3.5); content unchanged
3.1, 3.4	Specific article references (Art. 21.1, Art. 21.2) replaced with generic reference to the SAR Articles of Association
4.2	Reduced commitment: institutions to cover travel and accommodation costs for at least four (4) meetings including the Executive Board meetings, the conference and other relevant events per year during their term of service on the Executive Board instead of unspecified number
Throughout	Language consolidated for clarity and consistency; no further substantive changes